



Western
Learning
Federation



Western Learning Federation Quality of Life Committee Terms of Reference

Western
Learning
Federation



Together we learn, grow and achieve

RATIFIED BY GOVERNORS 10th April 2024

DATE REVIEWED 10th April 2024

DATE FOR REVIEW 10th April 2025

DATE PUBLISHED 11th April 2024

The values and principles

The federation is underpinned by a set of values that define the culture of the three federated schools.

Our Principles

Honesty

Responsibility

Positivity

Trust

Empathy

Patience

Respect

Kindness

Our Values

- We celebrate our differences.
- We have a shared sense of belonging.
- We play, laugh, smile and celebrate success.
- We have a positive attitude.
- We learn from experiences to develop life and independent skills.
- We follow our dreams and aspirations.
- We care for our own and wider environment.
- We improve quality of life.

Definition

Values One's judgement of what is important in school life.

Principles Morally correct behaviour and attitudes.

Rights Respecting Schools

Every child has rights "without discrimination of any kind, irrespective of the child's or his or her parent's or legal guardian's race, colour, sex, language, religion, political or other opinion, national, ethnic or social origin, property, disability, birth or other status"

Western Learning Federation
Executive Headteacher - Mr Wayne Murphy
Deputy Executive Headteacher - Miss Rachel Faulkner
Tel: 029 2083 8560
E-mail: westernlearningfederation@cardiff.gov.uk

Riverbank School
Head of School - Mrs Amie Lucas
Tel: 0292 0563 860
E-mail address: riverbanksp@Cardiff.gov.uk

Tŷ Gwyn School
Head of School - Mr Jamie Brotherton
Tel: 0292 0838 560
E-mail address: tygwynsp@cardiff.gov.uk

Woodlands School
Head of School - Mrs Siân Thomas
Tel: 0292 0838 560
E-mail address: woodlandshighschool@cardiff.gov.uk



Vincent Road, Cardiff, CF5 5AQ



@CardiffWestern @RiverbankSch @GwynSchool @WoodlandsHS 

www.westernlearningfederation.co.uk

The Western Learning Federation. Quality of Life Committee Terms of Reference

Aim

To consider and advise the Governing Body on strategies relating to all aspects of quality of life for pupils and staff, safeguarding concerns, health and safety and preparations for ALN reform.

Role and Purpose

The Committee will also consider the following:

- To consider and advise the Governing Body on strategies relating to all aspects of quality of life for pupils, staff, safeguarding and ALN reform
- To consider and advise the Governing Body in relation to decisions required to quality of life for pupils, staff, safeguarding and ALN reform
- To oversee all incidents and behaviours
- To provide strategic guidance to enable senior leaders in relation to quality of life for pupils, staff, safeguarding and ALN reform
- To oversee all Tier 1 discussion – Universal
- To oversee Tier 2 discussion – Targeted
- To oversee Tier 3 discussion – Specific
- To oversee and monitor all Strengths and Challenges
- To oversee, monitor and make recommendations to the Professional Learning Offer across each school and the Federation
- To oversee Estyn safeguarding review update – Policy/ My Concern
- To oversee and provide strategic leadership on Multi-agency panels– Health/Social Services/Other panels
- To support the development and infrastructure of Safeguarding and Health and Safety
- To make recommendations to the Federation’s Finance and Resources Committee in relation to provision and any spend associated with Safeguarding and Health and Safety.
- To ensure compliance with all Safeguarding Policies
- To ensure compliance with all Health and Safety Policies
- To oversee data analysis on incidents, first aid and accidents
- To provide quality assurance for all Service Level Agreement for each of the multi-agency partners in meeting our Safeguarding and Health and Safety statutory requirements
- To monitor all areas of risk and mitigation within safeguarding and health and safety which may impact on the school and Federation
- To oversee staff wellbeing (Leaders, Teachers, Teaching Assistants, Estates and Administration)
- To oversee provision for pupils
- To oversee pupil funding

The Western Learning Federation. Quality of Life Committee Terms of Reference

Governance

The Quality of Life Committee will provide updates to the Western Learning Federation Governing Body.

Membership

Membership Appendix proposal attached.

Chair

The meetings are to be chaired by Ann Cocchiara; with Doug Corp as Vice Chair in the Chair's absence

Frequency of Meetings

The meetings will be held twice each half term, with email communication between meetings for any urgent responses required from members.

Meetings will be held in each school, with alternative venues available should it be required.

Communication

The Executive Headteacher and then the Deputy Executive Headteacher will be the first point of contact for all matters relating to quality of life before wider circulation to members of the panel, five days later.

Duration

It is anticipated that the panel will continue to meet throughout the academic year

Appendix one- Membership

Name	Role / Team
Wayne Murphy	Executive Headteacher, Western Learning Federation
Rachel Faulkner	Deputy Executive Headteacher, Western Learning Federation
Binki Rees	Chair of Governors, Western Learning Federation
Ann Cocchiara Chair	Governor, Western Learning Federation (Chair of Committee)
Doug Corp Vice Chair	Vice Chair of Governors Governor, Western Learning Federation (Vice Chair of Committee)
Zoe Jones	Governor, Western Learning Federation
Scott Rasaitis	Governor, Western Learning Federation

The Western Learning Federation. Quality of Life Committee Terms of Reference

Raven Hope	Governor, Western Learning Federation
Lawrence Fisher	Governor, Western Learning Federation
Evelyn Lamah	Governor, Western Learning Federation
Abdalah Naseeb	Governor, Western Learning Federation
Beth Jones	Clerk to Governors

- Ratified by Governors: 10/04/2024
- Date Reviewed: 10/04/2024
- Date for Review: 09/04/2025
- Date Published: 11/04/2024

Monitoring of the Policy

Signed: 

Chair of Governors BIANCA REES
 Date: 10/4/24

Signed: W A M 

Executive Headteacher:
 Date: 10/4/24