

WESTERN LEARNING FEDERATION

Mr Wayne Murphy - Executive Headteacher
Miss Rachel Faulkner - Deputy Executive Headteacher
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18th June 2024

re: WM/ParentsCarersLetter/June2024

Dear Parents/Carers,

I hope you're well.

As one of our Federation targets which looks at wellbeing for all, we understand sometimes we all need a little support. With this in mind, we've developed a referral route with **Cardiff Food Bank** to become a food bank referral agency, should you need it.

As part of this ongoing support, if you do require a referral to the Cardiff Food Bank, please e-mail westernlearningfederation@cardiff.gov.uk or speak to a member of the school leadership team.

Once you've contacted us, we will take a few details from you as part of the referral, which are:

1. Personal details- i.e. name, address etc
2. Reason for referral
3. If approved, a voucher will be provided

Please be assured that any referral we make will be confidential. If you have any questions, please let us know

Yours sincerely,

Wayne Murphy

Mr W A Murphy

Executive Head Teacher, Western Learning Federation